

# Application to register your dog

For the year 1 July to 30 June 2008



Section 36, Dog Control Act 1996

Owner's full name and address:

Please note: the information in this form will be kept by Auckland City Council but may be used only for lawful official purposes and will not be generally available to the public. However, section 35 of the Dog Control Act 1996 allows the name and address of the owner of any specified dog to be made available to any person who has made a written application for that information. Before supplying the information, Auckland City Council must be satisfied about the identity of the applicant and that the information is required for one of a limited number of specified purposes, such as returning a lost dog to its owner or seeking compensation for damage.

Please alter any details that are incorrect.

Reference number	Dog's name	Registration number

Office use only

## Step 1: Applicant's details

Owner's full name: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Postal address: \_\_\_\_\_

Mobile: \_\_\_\_\_ Home phone: \_\_\_\_\_ Business phone: \_\_\_\_\_

Does the owner have a dog owner licence?  Yes  No If yes, licence number: \_\_\_\_\_

Address where the dog is ordinarily kept: \_\_\_\_\_

Note: your date of birth is required to enable you to be distinguished from other people with the same name. Certainty of identification is required in the enforcement of the provisions of the Dog Control Act 1996. (If there is more than one owner\*, give these particulars in respect of each of the owners. \*For the definition of owner, see note 1 on page 3).

## Step 2: Particulars of dog

	Dog 1	Dog 2
Reference number		
Dog's name		
Breed / cross		
Colour		
Sex (Male / Female)		
Class		
Age of dog (years / months)		
Neutered (Yes / No)		
Distinguishing marks / tattoo		
Microchip number		
Fee payable		
Office use only		

Total fees due (GST inclusive) \_\_\_\_\_

## Step 3: Declaration

Declaration - you must complete **both sides** of this form before signing.

I certify the particulars shown in this form are correct

Signature of applicant: \_\_\_\_\_

Date: \_\_\_\_\_

## Step 4: Particulars of dog

### Important:

- Early fee: to qualify for the early fee you must ensure payment is received **on or before** 31 July 2007.
- All dogs over the age of three months must be registered.
- You must have a permit to have two or more dogs on one property. There are different rules for Hauraki Gulf islands.

Please note: failure to supply any of the information requested in this form that is relevant to your application may prevent registration of your dog. You are encouraged to request that Auckland City Council corrects or amends any of these details if you discover a mistake or if the relevant circumstances change. You are required to notify Auckland City Council of any change of address or change in the ownership of the dog.

## The National Dog Database and microchipping

The National Dog Database (NDD) has information about dogs and dog owners, including those dogs which are classified as 'menacing' or 'dangerous' and those owners classified as 'probationary' or 'disqualified'. The NDD and microchipping help dog control officers and others to identify known aggressive dogs and return lost or stolen dogs to their owners. Please see your vet to microchip your dog. You can find out more about microchipping and the NDD at [www.dia.govt.nz](http://www.dia.govt.nz).

If your dog was registered before 1 July 2006, you may not have to microchip it. Dogs which must be microchipped are:

- dogs registered in New Zealand for the first time on or after 1 July 2006
- unregistered dogs impounded after 1 July 2006
- dogs classified as 'menacing' or 'dangerous' after 1 December 2003
- registered dogs impounded twice after 1 July 2006.

Dogs used solely or principally to herd or drive stock are exempt from microchipping.

## Step 5: Particulars of last registration (to be completed if your dog has moved to Auckland city from another area)

Territorial authority: \_\_\_\_\_ Year (of registration): \_\_\_\_\_ Registration no: \_\_\_\_\_

Is any dog above classified as a working dog\*?  Yes  No If yes, dog's name: \_\_\_\_\_

\* If a lower fee is claimed for a working dog, please state the specified class, ie special purposes (eg guide dog, hearing dog) or working dog (eg for herding stock). The dog may be assessed before this class is accepted.

Is any dog above classified as a dangerous dog under s. 31 of the Dog Control Act 1996?  Yes  No

If yes, dog's name: \_\_\_\_\_

Is any dog above classified as a menacing dog under s. 33A or s. 33C of the Dog Control Act 1996?  Yes  No

If yes, dog's name: \_\_\_\_\_

## Schedule of fees\*

		Early fee **	Standard fee **
A	De-sexed dog, with an owner who holds a dog owner licence	\$42.00	\$63.00
B	De-sexed dog*	\$67.00	\$100.50
C	Dog not de-sexed, with an owner that holds a dog owner licence	\$88.00	\$132.00
D	Dog not de-sexed	\$113.00	\$169.50
E	Special purposes dog (eg guide dog, hearing dog)	nil	nil
F	Working dog, eg dog kept for destroying pests under the Biosecurity Act 1993	\$42.00	\$63.00
G	Dangerous dog: under s. 32(1)(e) of the Act, owners of dangerous dogs must pay 150 per cent of the usual registration fee		
X	Working dog kept solely or principally for herding or driving stock	\$42.00	\$63.00

\* If your dog turns 3 months or if you get a dog during the year, you may not have to pay for registration for the whole registration year (1 July to 30 June). Check the Auckland City Council website [www.aucklandcity.govt.nz/dogs](http://www.aucklandcity.govt.nz/dogs) or telephone Auckland City Council on 379 2020 to confirm the correct registration fee.

\*\* Early fee applies if payment is received on or before 31 July. Standard fee applies if payment is received on or after 1 August.

## Payment options

**Online** If none of your details on this form have changed, you can now use your credit card to pay your dog registration online. Go to [www.aucklandcity.govt.nz/dogs](http://www.aucklandcity.govt.nz/dogs) for more details.

**Mail** Please use the envelope provided to mail your cheque. For security, do NOT send cash. Post in plenty of time for it to be delivered to Auckland City Council by the pay-by date.

Auckland City Council, Private Bag 92516, Wellesley Street, Auckland 1141.

**In person** You can pay your fees in person, by cash or cheque, at the places listed below:

- Civic Administration Building, Ground Floor, 1 Greys Avenue, Auckland
- Graham Street service centre, 35 Graham Street, Auckland
- Waiheke Island service centre, 10 Belgium Street, Ostend
- Great Barrier Island service centre, Hector Sanderson Road, Claris.



## Notes on dog registration

1. For the purposes of the Dog Control Act 1996, you are the owner of a dog if:

- you own the dog
- you have the dog in your possession (otherwise than for a period not exceeding 72 hours for the purposes of preventing the dog causing injury, or damage, or distress, or for the sole purpose of restoring a lost dog to its owner)
- you are the parent of guardian or a person under 16 who is the owner of the dog and who is a member of your household living with and dependant on you.

2. In this form "the Act" means the Dog Control Act 1996.

All dog owners with dogs ordinarily kept in the Auckland city district must register their dogs with Auckland City Council.

All dogs over the age of three months must be registered.

It is an offence to keep a dog older than three months which is unregistered.

On conviction, a court may impose a fine of up to \$3000.

On completing the form properly, a dog owner may post the form, together with the appropriate fees payable, to the dog registrar, Private Bag 92516, Wellesley Street, Auckland 1001 or deliver these items to any Auckland City Service Centre.

It is an offence, when applying for the registration of a dog, to make any written statement knowing that statement to be false. On conviction, a court may impose a fine of up to \$3000.

Replacement discs may be obtained from Auckland City Council for a small fee if the current disc has been lost or stolen.

Any dog not wearing a collar having a current registration strap or disc attached will, until the contrary is proved, be treated as unregistered.

On change of ownership of any registered dog, both the previous owner and the new owner must, within 14 days, give written notice to Auckland City Council of the change of ownership and the residential address of the new owner and the address where the dog will be kept. It is an offence not to comply with this requirement. On conviction, a court may impose a fine of up to \$500.

If the owner's address is changed within the district, the owner must, within 14 days, give written notice of the change to Auckland City Council.

If any dog is transferred to and kept in the district of another territorial authority, other than the one in which it has been kept, for one month or more, the owner must, within six weeks of the transfer, give written notice of the transfer to both territorial authorities, setting out the address where the dog will be kept. It is an offence not to comply with this requirement. On conviction, a court may impose a fine of up to \$500.

If the fee for the registration of a dog is paid and that dog dies, a refund will be made on request as follows:

- where a dog dies before the commencement of the registration year, the full fee will be refunded
- where the dog dies during the year, one-twelfth of the annual fee for each complete month remaining in the registration year after the date of application for a refund will be refunded.

If any dog is first required to be registered after 1 August in any registration year, the fee shall be one-twelfth of the annual fee for each complete month remaining in the registration year after the date of such registration.

The registration fees include goods and services tax.

Owners wishing to claim a reduced fee for neutered dogs must produce a certificate from a registered veterinarian certifying that the dog has been neutered.

If any dog over the age of three months is found not wearing a collar with a current registration strap or disc attached, on land or premises other than its owner's land or premises, or in any public place, the dog may be seized and impounded.

### Control of dogs – sections 52, 53 and 54A, Dog Control Act 1996

The owner of a dog must keep the dog under control at all times and, when in a public place with the dog, must use or carry a leash at all times.

A dog will be treated as not being under control if:

- it is found at large on any land or premises other than a public place or a private way without the consent (express or implied) of the occupier or person in charge of the land or the premises
- it is found at large in any public place or in any private way in contravention of any regulations or bylaw.

You will commit an offence and be liable on conviction to a fine of up to \$3000 if you fail to comply with this provision.

### Obligations of dog owner generally – s. 54, Dog Control Act 1996

The owners of a dog must:

- ensure that the dog receives proper care and attention and is supplied with proper and sufficient food, water, and shelter
- ensure that the dog receives adequate exercise.

You will commit an offence and be liable on conviction to imprisonment for up to three months or to a fine of up to \$5000 if you fail to comply with this provision.

### Obligations of dog owner on owner's property – s. 52A, Dog Control Act 1996

When a dog is on land or premises occupied by the owner, the owner of the dog must ensure that:

- the dog is under the direct control of a person
- the dog is confined within the land or premises in such a way that it cannot freely leave the land or premises.

You will commit an offence and be liable on conviction to a fine of up to \$3000 if you fail to comply with this provision. In addition, a dog control officer or dog ranger may seize and impound the dog.

## Dog ownership in Auckland city

If you are renewing your registration without changes to your details or your dog's details, you can pay for the registration on line by credit card at [www.aucklandcity.govt.nz/dogs](http://www.aucklandcity.govt.nz/dogs). You will need your dog's reference number (not registration number).

If you register your dog before 31 July you are automatically entered in the draw for one of five \$200.00 Westfield vouchers.

If you already own a dog, and register him/her on or before 31 July 2007, you pay a reduced registration fee. After 31 July 2007, you must pay the standard registration fee.

- If you get a dog during the year, you may not have to pay for registration for the whole registration year (1 July to 30 June)
- If you get a pup, you must register him/her before it is three months old
- If you become the owner of a dog, or bring a dog into New Zealand, you must register him/her 'forthwith'

If you do not register your dog, you may have to pay a higher registration, get a \$300.00 fine and your dog may be impounded. Dog control officers can come on to your property to impound your dog. Unclaimed dogs may be adopted or, if unsuitable for adoption, may be euthanised.

Before you send your form, please check you have signed the form and your cheque, and that your details are correct. Please check all your details. If you do not have a telephone, please give the telephone number/s of a friend or family member so we contact you, eg, to return a dog. Please send in a de-sexing certificate from your vet, if you are claiming the neutered fee for the first time. If your dog must be microchipped (see page 2), please send the 15-digit microchip number.

It may take up to 10 days to post out your dog's disc or strap. When you receive your new disc or strap, please make sure it is always worn – your dog may be impounded if it is not wearing a current registration disc or strap.

You can reduce your registration fee by getting a dog owner licence from Animal Control Services (ph 360 0750) or neutering your dog. A neutered dog is less likely to wander or be aggressive.

If you adopt a dog from the Auckland City Council shelter (ph 360 0750), the Humane Society (ph 630 0510) or the SPCA (ph 256 7300), you will pay a special registration fee of only \$20 for the first registration year. For more information about pets for adoption and lost pets visit [www.petsonthenet.co.nz](http://www.petsonthenet.co.nz).

You can read Auckland City Council's dog policy at [www.aucklandcity.govt.nz/dogs](http://www.aucklandcity.govt.nz/dogs). Please remember you must:

- keep your dog on a lead in a public place (except in a dog exercise area or an off-leash area)
- make sure your dog cannot freely leave your property, e.g., by your property being adequately fenced
- have a permit for two or more dogs. (There are special rules for the Hauraki Gulf islands)
- register your dog once it is three months old, even if he or she will be de-sexed later
- obey the special rules that apply at many beaches. Local signs explain these rules.

## Why have registration fees increased?

There has been no fee increase since 2004. The fees have increased to cover extra costs, including those associated with the National Dog Database. All dog registration and infringement revenue is spent on dog control.

## What do registration fees pay for?

These services include:

- providing 24-hour dog control services with a special focus on beaches and reserves
- educating and advising dog owners, the public generally and children particularly, eg, through publications, school visits, our website and via dog obedience classes
- resolving complaints, eg, about wandering, noisy or aggressive dogs
- impounding dogs and maintaining a dog shelter
- taking enforcement action, including Court action, as appropriate
- providing emergency assistance with dogs involved in accidents or police operations.

Registration fees are reviewed annually and are set by council resolution.

Call Auckland City Council on ph 379 2020 if you need help in working out your dog's registration fee.

Auckland City Environments, 35 Graham Street (off Victoria Street West), Auckland Central  
Private Bag 92516, Wellesley Street, Auckland 1141. Phone: 09 379 2020. Visit: [aucklandcity.govt.nz/dogs](http://aucklandcity.govt.nz/dogs)

